




**Erasmus+ Programme Key Action 1 – Mobility for learners and staff –  
 Higher Education Student and Staff Mobility  
 Inter-institutional agreement 2015-2021 between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
<b>University of Information Science and Technology "Saint Paul the Apostle" Ohrid</b> Univerzitet za Informatički Nauki i Tehnologiji "Sveti Apostol Pavle" Ohrid  Partizanska bb Ohrid, Republic of Macedonia	MK OHRID01	<b>Erasmus+ contact person:                      Dr. Aleksandar Petkovski</b>  aleksandar.petkovski@uist.edu.mk +389 78 23 29 23	<a href="http://uist.edu.mk/Content/DownloadableFiles/PROGAM-OUTLINES-AND-COURSE-OVERVIEWS.pdf">http://uist.edu.mk/Content/DownloadableFiles/PROGAM-OUTLINES-AND-COURSE-OVERVIEWS.pdf</a>
Universitatea de Vest din Timișoara/ West University of Timisoara  	RO TIMISOA01	Department of International Relations: Andra-Miruna DRAGOTESC Tel: +40-245-592 352 Fax: +40-256-592 313 E-mail: andra.dragotesc@e-uvt.ro  Erasmus Office: Oana-Roxana IVAN Tel: +40-245-592 372 Fax: +40-256-592 313 E-mail: oana.ivan@e-uvt.ro	<a href="http://www.uvt.ro/en/">http://www.uvt.ro/en/</a>  <a href="http://www.ri.uvt.ro/en/programmes/erasmus/details-for-students/ects-info-packs/">http://www.ri.uvt.ro/en/programmes/erasmus/details-for-students/ects-info-packs/</a>

## B. Mobility numbers<sup>2</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:  
The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods, or average duration*]	Student Mobility for Traineeships

MK OHRID01	RO TIMISOA01	061	Information and Communication Technologies (ICTs)	1 <sup>st</sup> , 2 <sup>nd</sup>	4 students x 5 months	/
RO TIMISOA01	MK OHRID01	061	Information and Communication Technologies (ICTs)	1 <sup>st</sup> , 2 <sup>nd</sup>	4 students x 5 months	/

\*Optional: subject area code & name and study cycle are optional.

<http://www.uis.unesco.org/education/pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods, or average duration*]	Staff Mobility for Training
MK OHRID01	RO TIMISOA01	061	Information and Communication Technologies (ICTs)	2 persons x 1 week x min. 8 teaching hours	/
RO TIMISOA01	MK OHRID01	061	Information and Communication Technologies (ICTs)	2 persons x 1 week x min. 8 teaching hours	/

## C. Recommended language skills

The sending Institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving	Optional:	Language	Language	Recommended language of
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<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

institution [Erasmus code]	Subject area	of		instruction level <sup>3</sup>	
		instruc- tion 1	instruc- tion 2	Student Mobility for Studies [Minimum recom- mended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
MK OHRID01	061	English		B1	B2
RO TIMISOA01		Romanian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff.]

##### **MK OHRID01**

For admission to the **University of Information Science and Technology "Saint Paul the Apostle" Ohrid** in the framework of the Erasmus+ programme, students must follow the application procedure published at the following web page: <http://uist.edu.mk/Erasmus/IncomingStudents>

#### E. Calendar

1. Applications/information on nominated students must reach the receiving Institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
MK OHRID01	June 15	December 1
RO TIMISOA01	July	December

##### **MK OHRID01:**

1. The receiving Institution will send its decision within 2 weeks after the deadline.
2. Termination of the agreement  
The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## F. Information

### 1. Grading systems of the institutions

**MK OHRID01:** <http://uist.edu.mk/Erasmus/IncomingStudents>

#### RO TIMISOA01

ECTS grading scale:

ECTS Grade	Romanian Grade	Definition	
A	10	EXCELLENT	outstanding performance with only minor errors
B	9	VERY GOOD	above the average standard but with some errors
C	8	GOOD	generally sound work with a number of notable errors
D	6, 7	SATISFACTORY	fair but with significant shortcomings
E	5	SUFFICIENT	performance meets the minimum criteria
FX	4	FAIL	some more work required before the credit can be awarded
F	1+3	FAIL	considerable further work is required

ECTS credits:

one semester

one full academic year

30 ECTS credits

60 ECTS credits

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
MK OHRID01	Erasmus+ contact person: <b>Dr. Aleksandar Petkovski</b> aleksandar.petkovski@uist.edu.mk +389 78 23 29 23	<a href="http://uist.edu.mk/">http://uist.edu.mk/</a>
RO TIMISOA01	Erasmus Incoming Officer: Horațiu HOT Tel: +40-256-592 271 Fax: +40-256-592 313 E-mail: horatiu.hot@e-uvt.ro	<a href="http://www.ri.uvt.ro/en/">http://www.ri.uvt.ro/en/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.



The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
MK OHRID01	Erasmus+ contact person: <b>Dr. Aleksandar Petkovski</b> aleksandar.petkovski@uist.edu.mk +389 78 23 29 23	<a href="http://uist.edu.mk/">http://uist.edu.mk/</a>
RO TIMISOA01	Erasmus Incoming Officer: Horațiu HOT Tel: +40-256-592 271 Fax: +40-256-592 313 E-mail: horatiu.hot@e-uvv.ro	<a href="http://www.ri.uvt.ro/en/">http://www.ri.uvt.ro/en/</a>


#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
MK OHRID01	Erasmus+ contact person: <b>Dr. Aleksandar Petkovski</b> aleksandar.petkovski@uist.edu.mk +389 78 23 29 23	<a href="http://uist.edu.mk/">http://uist.edu.mk/</a>
RO TIMISOA01	Erasmus Incoming Officer: Horațiu HOT Tel: +40-256-592 271 Fax: +40-256-592 313 E-mail: horatiu.hot@e-uvv.ro	<a href="http://www.ri.uvt.ro/en/">http://www.ri.uvt.ro/en/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
MK OHRID01	Ninoslav Marina Ph.D., Rector	21.09.20	

<sup>4</sup> Scanned signatures are accepted



RO TIMISOA01	Andra-Mirone DRAGOTESC, PhD. Erasmus Institutional Coordinator	22.09.2015	