



# Erasmus+ Programme

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

## Inter-institutional<sup>1</sup> agreement 2014-20[21]<sup>2</sup> between programme countries

[Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
AMASYA UNIVERSITY, TURKEY	TR AMASYA01	<u>Erasmus+ Institutional Coordinator</u> Dr. Önder ERYILMAZ <a href="mailto:onder.eryilmaz@amasya.edu.tr">onder.eryilmaz@amasya.edu.tr</a> AMASYA ÜNİVERSİTESİ Akbilek Mahl. Muhsin Yazıcıoğlu Cad. No: 7, Eğitim Fakültesi Dekanlık Binası , 2.	<a href="http://www.amasya.edu.tr">www.amasya.edu.tr</a> <a href="mailto:erasmus@amasya.edu.tr">erasmus@amasya.edu.tr</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Kat, Erasmus Ofisi - 05100 / AMASYA Phone / Fax: +90 358 252 71 91 E-mail: <a href="mailto:erasmus@amasya.edu.tr">erasmus@amasya.edu.tr</a>	
<b>University of Information Science and Technology "Saint Paul the Apostle" Ohrid</b> Univerzitet za Informatički Nauki i Tehnologiji "Sveti Apostol Pavle" Ohrid Partizanska bb Ohrid, Republic of Macedonia	MK OHRID01	<b>Erasmus+ contact person:</b> <b>Olgica Apostolova</b>  Olgica.apostolova@uist.edu.mk +389 76 464 160	<a href="http://uist.edu.mk/erasmus/incoming-students/">http://uist.edu.mk/erasmus/incoming-students/</a>

## B. Mobility numbers<sup>5</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR AMASYA01	MK OHRID01	0613	Software Engineering	1 <sup>st</sup>	2 x 5 Months	-
MK OHRID01	TR AMASYA01	0613	Software Engineering	1 <sup>st</sup>	2 x 5 Months	-

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR AMASYA01	MK OHRID01	0613	Software Engineering	2 x 5 Days	
MK OHRID01	TR AMASYA01	0613	Software Engineering Business and administration	2 x 5 Days	1X5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
MK OHRID01	All	MK	English	B1	B2
TR AMASYA01	All	TR	EN	B2	C1

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

## D. Additional requirements

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR AMASYA01	Nomin: 30 May, Appl: 30 June	Nomin: 30 November, Appl: 30 December
MK OHRID01	June 15	December 1

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The present Bilateral Agreement will be valid for the academic year(s) mentioned above unless either side terminates the present Agreement in writing by June 1st of the year prior to the academic year concerned. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### Grading systems of the institutions

**MK OHRID01:** <http://uist.edu.mk/Erasmus/IncomingStudents>

**TR AMASYA01** [www.amasya.edu.tr](http://www.amasya.edu.tr) <http://katalog.amasya.edu.tr/index.asp?dil=en>

ECTS Grades	Definition	Turkish grades
A	EXCELLENT	92-100
B	VERY GOOD	84-91

ECTS Grades	Definition	Turkish grades
C	GOOD	76-83
D	SATISFACTORY	68-75
E	SUFFICIENT	60-67
FX F	FAIL	0-59

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR AMASYA01	AMASYA ÜNİVERSİTESİ e-mail: <a href="mailto:erasmus@amasya.edu.tr">erasmus@amasya.edu.tr</a> Phone / Fax: +90 358 252 71 91	<a href="http://www.amasya.edu.tr">www.amasya.edu.tr</a> <a href="mailto:erasmus@amasya.edu.tr">erasmus@amasya.edu.tr</a>
MK OHRID01	<a href="mailto:olgica.apostolova@uist.edu.mk">olgica.apostolova@uist.edu.mk</a>	<a href="http://uist.edu.mk/">http://uist.edu.mk/</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR AMASYA01	<a href="mailto:erasmus@amasya.edu.tr">erasmus@amasya.edu.tr</a> Phone / Fax: +90 358 252 71 91	<a href="http://www.amasya.edu.tr">www.amasya.edu.tr</a> <a href="mailto:erasmus@amasya.edu.tr">erasmus@amasya.edu.tr</a>
MK OHRID01	<a href="mailto:Olgica.apostolova@uist.edu.mk">Olgica.apostolova@uist.edu.mk</a>	<a href="http://uist.edu.mk/">http://uist.edu.mk/</a>

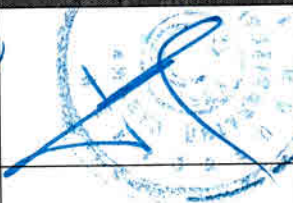
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR AMASYA01	e-mail: <a href="mailto:erasmus@amasya.edu.tr">erasmus@amasya.edu.tr</a> Phone / Fax: +90 358 252 71 91	<a href="http://www.amasya.edu.tr">www.amasya.edu.tr</a> <a href="mailto:erasmus@amasya.edu.tr">erasmus@amasya.edu.tr</a>
MK OHRID01	<a href="mailto:Olgica.apostolova@uist.edu.mk">Olgica.apostolova@uist.edu.mk</a>	<a href="http://uist.edu.mk/">http://uist.edu.mk/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
<b>AMASYA UNIVERSITY, TURKEY, TR AMASYA01</b>	<b>Prof.Dr. Süleyman ELMACI</b>  <b>Rector</b>	11.09.2020	
MK OHRID01	<b>Rector</b> Ninoslav Marina Ph.D.,		
MK OHRID01	<b>Erasmus+ Institutional Coordinator</b> Olgica Apostolova		

<sup>7</sup> Scanned signatures are accepted