



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2021-2022

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Iskenderun Technical University	TR HATAY02	Iskenderun Technical University, International Relations Office, Central Campus, Postcode:31200 Iskenderun/Hatay/TURKEY Phone: +90 326 613 56 00- 3381 E-mail: erasmus@iste.edu.tr Website: https://iste.edu.tr/erasmus Erasmus Institutional Coordinator: Assist. Prof. Dr. Ali Bostancioglu E-mail: ali.bostancioglu@iste.edu.tr Phone: +90 326 613 56 00 Extension: 3381 Responsible Staff for IIA: Officer H. Serpil Yayla E-mail: serpil.yayla@iste.edu.tr Phone: +90 326 613 56 00 Extension: 3382	Main Page: https://iste.edu.tr/en Course Catalogue: https://iste.edu.tr/en/erasmus/ders-katalogu https://obs.iste.edu.tr/obs/bologna/index.aspx
University of Information Science and Technology "Saint Paul the Apostle" Ohrid Univerzitet za Informatički Nauki i Tehnologii "Sveti Apostol Pavle" Ohrid Partizanska bb Ohrid, Republic of Macedonia	MK OHRID01	Erasmus+ contact person: Olgica Apostolova Olgica.apostolova@uist.edu.mk +389 76 464 160	http://uist.edu.mk/erasmus/incoming-students/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR HATAY02	MK OHRID01	611	Computer Engineering	1st	2 students*10 months	-
		413	Business Administration (Economics)	1st ,2nd	2 students*10 months	-
MK OHRID01	TR HATAY02	611	Computer Engineering	1st	2 students*10 months	-
		413	Business Administration (Economics)	1st ,2nd	2 students*10 months	-

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR HATAY02	MK OHRID01	611	Computer Engineering	7 days*2 Staff	7 days1 Staff
		413	Business Administration (Economics)	7 days*2 Staff	7 days*1 Staff
MK OHRID01	TR HATAY02	611	Computer Engineering	7 days*2 Staff	7 days*1 Staff
		413	Business Administration (Economics)	7 days*2 Staff	7 days*1 Staff

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

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C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR HATAY02	611,413	Turkish	English for some programs and courses for exchange students	English B1	English B2
MK OHRID01	611,413	English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR HATAY02

- Application documents received after application deadlines will not be accepted.
- In case, if the application documents aren't in Turkish or English language, the applicants have to add the authorized translation of these documents.
- Exchange studies for PhD students are organized according to individual plans.
- It is not possible for exchange students to defend their BA/MA/PhD thesis at the host university.
- Incoming international staff members should apply for visits to the departmental coordinators of the respective faculty (<http://iste.edu.tr/akademik>) with copy sent to the International Relations department (erasmus@iste.edu.tr) of the Iskenderun Technical University.
- Applicants with special needs will be contacted before the final approval of the acceptance. Final decision depends on extra services/ facilities available.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR HATAY02	July 31 st	December 15 th
MK OHRID01	June 15 th	December 1 st

2. The receiving institution will send its decision within six weeks.
3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
The agreement will become operative on the date of signature of both universities and shall remain in force for a period of 5 years. In case of the termination, a notice of at least one academic year should be sent to the partner university. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

MK OHRID01: <http://uist.edu.mk/Erasmus/IncomingStudents>

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

TR HATA Y02; the following scale is used for all types of evaluations/examinations:

Grade	Meaning	Comments	Estimated corresponding ECTS grade
90-100	with distinction	Knowledge of the student is substantially higher than the estimated normal level.	AA
80-89	excellent	Knowledge of the student is higher than the estimated normal level	BA
70-79	very good	Knowledge corresponds to the highest expected level.	BB
65-69	medium	The student has mastered the subject deeply and with understanding, is progressing within the expected limits, but makes minor mistakes.	CB
60-64	almost enough to pass	The student has generally succeeded in the course within the required limits, but he or she is either merely reproducing the knowledge rather than actively using it, or making more substantial mistakes.	CC
55-59	conditional successful	Awarded to students, who are progressing within the limits of their individual abilities, generally are not behind the appropriate age group, but make substantial mistakes and reproduce the facts rather than analyse them. If general grade of the student is at least 2.00 he/she can pass the course.	DC
50-54	conditional successful	The very last positive grade. Awarded to students, who do their best but still make grave mistakes and just reproduce most of the relevant material. If general grade of the student is at least 2.00 he/she can pass the course.	DD
40-49	unsatisfactory	Marks of different levels for students whose records are below the expected.	FD (Fail)
0-39	unsatisfactory	Marks of different levels for students whose records are below the expected.	FF (Fail)
	Non-attendance	If the student doesn't attend a specific per cent of the courses he/she fails the course.	H (Fail)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR HATA Y02	Officer H. Serpil Yayla E-mail: serpil.yayla@iste.edu.tr Phone: +90 326 613 56 00 ext.3382	https://iste.edu.tr/en/erasmus-yuksekogretim/ogrenci-belgeleri
MK OHRID01	olgica.apostolova@uist.edu.mk	http://uist.edu.mk/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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TR HATAY02	Officer H. Serpil Yayla E-mail: serpil.yayla@iste.edu.tr Phone: +90 326 613 56 00 ext.3382	https://iste.edu.tr/en/erasmus-yuksekogretim/ogrenci-belgeleri
MK OHRID01	olgica.apostolova@uist.edu.mk	http://uist.edu.mk/

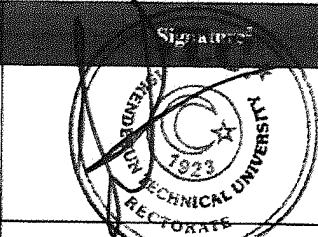


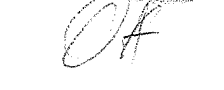
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR HATAY02	Officer H. Serpil Yayla E-mail: serpil.yayla@iste.edu.tr Phone: +90 326 613 56 00 ext.3382	https://iste.edu.tr/en/erasmus-yuksekogretim/ogrenci-belgeleri
MK OHRID01	olgica.apostolova@uist.edu.mk	http://uist.edu.mk/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
TR HATAY02	Prof. Dr. Tolga Depci Rector		
	Assist. Prof. Dr. Ali Bostancioglu Erasmus Institutional Coordinator		
MK OHRID01	Ivan Bimbilovski Ph.D., Rector	02/06 2021	
	Olgica Apostolova Erasmus+ Institutional Coordinator		

⁵ Scanned signatures are accepted