

**REPUBLIC OF NORTH MACEDONIA
UNIVERSITY OF INFORMATION SCIENCE AND TECHNOLOGY
“ST. PAUL THE APOSTLE” OHRID**



**OPEN CALL
FOR ENROLLMENT OF STUDENTS IN THE SECOND CYCLE OF STUDIES
AT THE UNIVERSITY OF INFORMATION SCIENCE AND TECHNOLOGY
“ST. PAUL THE APOSTLE” OHRID
IN THE ACADEMIC YEAR 2022/2023**

June, 2022

In accordance with Article 149 of the Law on Higher Education (“Official Gazette”, No. 82/2018), Article 362 of the Statute of the University of Information Science and Technology “St. Paul the Apostle” Ohrid, Article 12 of the Regulations on conditions, criteria and the rules for enrolling and studying in the second cycle of studies at the University of Information Science and Technology “St. Paul the Apostle” Ohrid, the Decision of the Government of RNM on granting consent for the enrollment in the second cycle of studies in the academic year 2022/2023, 41-4894/1 of 14.6.2022, (Official Gazette No. 139 of 2022), Decision of the Rector's Board of the University of Information Science and Technology “St. Paul the Apostle” Ohrid, no. 02-259/6 of 23.3.2022, The University of Information Science and Technology “St. Paul the Apostle” Ohrid, St. Partizanska bb, House of ARM, Ohrid announces

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I. Number of students

The following number of students will be enrolled in the study programs of the second cycle of studies at the units of the University of Information Science and Technology “St. Paul the Apostle” Ohrid in the first year in the academic year 2022/2023:

UIST St. Paul the Apostle” Ohrid	Number of students	Amount of co-financing in Euro	Duration of studies	Number of Credits obtained upon completion of studies
FACULTY OF COMMUNICATION NETWORKS AND SECURITY				
Study program in Information Science and Technology	30	600 Euros per semester (in Denars)	One year (2 semesters)	60 ECTS
Study program in Information Science and Technology	25	400 Euros per semester (in Denars)	Two years (4 semesters)	60 ECTS
FACULTY OF APPLIED INFORMATION TECHNOLOGY, MACHINE INTELLIGENCE AND ROBOTICS				
Study program in Information and Network Security, privacy and data protection	20	400 Euros per semester (in Denars)	Two years (4 semesters)	120 ECTS

The study programs of the University of Information Science and Technology “St. Paul the Apostle” Ohrid (hereinafter: the University “St. Paul the Apostle” Ohrid) are entirely conducted in English.

The tuition fee for studying at the second cycle of studies is fully borne by the student.

For the defense of the master's thesis, students pay an amount of 300 euros in denars, at the latest 30 (thirty) days before the defense.

Other fees that students pay during their studies are in accordance with the Price List for the amount of fees paid by students for education and administrative services at the University of Information Science and Technology “St. Paul the Apostle” Ohrid.

Candidates who showed exceptional results during the first cycle of studies and have demonstrated an ability for scientific research work, their study expenses will be covered (the amount for co-financing per semester

and the amount for the defense of the master's thesis), according to the decision of a competent authority of the University, in accordance with the provisions of the Regulations on the conditions, criteria and rules for enrollment and study at the University of Information Science and Technology "St. Paul the Apostle" Ohrid.

II. Enrollment criteria

Candidates who have completed appropriate or related first cycle studies according to previous study programs and plans and candidates who have completed appropriate or related first cycle studies according to ECTS can enroll in the study programs.

Candidates who meet the following general conditions have the right to apply for study programs in Information Science and Technology (one-year and two-year second cycle studies):

- have completed an appropriate first cycle of studies according to previous study programs and plans or have completed an appropriate first cycle of studies according to ECTS for a duration of 4 (four) years, respectively acquired a minimum of 240 credits and meet other conditions stipulated by the study program for organizing a second cycle of studies at the University.

Candidates who meet the following general conditions have the right to apply for the study programs in Information and network security, privacy and data protection:

- have completed an appropriate first cycle of studies according to previous study programs and plans or have completed an appropriate first cycle of studies according to ECTS for a duration of at least 3 (three) years, i.e. acquired a minimum of 180 credits and meet other conditions stipulated by the study program for organizing a second cycle studies at the University.

III. Enrollment documents

The registration of the candidates is done electronically, from the day of the announcement of the open call, until August 31, 2022, by sending the application and documentation by e-mail to the following e-mail address: upisi@uist.edu.mk

In the Subject of the e-mail, the candidates state "Application for enrollment in the second cycle of studies of the candidate (name and surname)"

In addition to the application, the following scanned documents for application and enrollment should be attached (in the Attach File)

1. Enrollment application (a form that will be available on the University's website www.uist.edu.mk, and which candidates for enrollment will need to download, fill and submit in scanned form);
2. Diploma for the completed first cycle of studies in the original or a notarized copy (candidates who graduated abroad must submit a decision for recognition of the foreign diploma from the Ministry of Education and Science);
3. Transcript of passed exams with grades and credits, in original or a copy certified by a notary (candidates who have completed abroad submit equivalence of grades);
4. Certificate of citizenship, original or photocopy certified by a notary;
5. Short biography (CV);
6. Proof of proficiency in English, in original or photocopy certified by a notary (Note: the teaching is conducted exclusively in English);
7. Recommendations from teaching or scientific workers (if any);
8. List of professional or scientific papers, a copy of them (if any);
9. Copies of awards, prized or recognitions and similar documents;
10. Confirmation of personal annual insurance in an insurance company of the student's choice, with a minimum amount of MKD 150.00.

In addition to applying electronically, candidates MUST submit the original documents according to the application deadlines given in the table in point IV.

Candidates who, due to a technical or other type of problem, cannot send the application electronically, can contact the Department for Student Affairs and ECTS at the University, at the following e-mail address: elena.naumova@uist.edu.mk / jasmina.andonoska@uist.edu.mk or phone number 046/511-000/local 112.

IV. Enrollment Deadlines

Application of candidates with original documents	1 September –14 October 2022
Enrollment of candidates	17 - 28 October 2022

The procedure for enrolling candidates in the second cycle of studies is carried out by the University Competition Commission. The ranking of the candidates is done by the commission and the ranking list is published on the notice board of the University, as well as on the website of the University. Candidates have exercised their right to enroll if they are on the ranking list up to the number provided by the enrollment call. Candidates who have the right to enroll, but did not complete the enrollment within the stipulated period, lose their right and the next candidate from the ranking list acquires the right to enroll instead. Students sign a study contract with the University, which more closely defines the mutual rights and obligations of both parties.

**The conditions and criteria for enrollment are published in the full text of the Call on the official website of
University of Information Science and Technology
“St. Paul the Apostle” Ohrid
www.uist.edu.mk**