

**REPUBLIC OF NORTH MACEDONIA
UNIVERSITY OF INFORMATION SCIENCE AND TECHNOLOGY
“ST PAUL THE APOSTLE”- OHRID**



**OPEN CALL
for enrolment at the first cycle of study programs
at the University of Information Science and Technology
“St. Paul the Apostle” Ohrid in the academic year 2022/2023**

OHRID, 2022

In accordance with Article 149 of the Law on Higher Education (“Official Gazette” No. 82/2018), Decree with legal force on the application of the Law on Higher Education during a state of emergency (“Official Gazette” No. 76/2020), Decree with legal force on amending and supplementing the Decree with legal force on the application of the Law on Higher Education (“Official Gazette” No.116/2020), Article 346 of the Statute of the University of Information Science and Technology “St. Paul the Apostle” Ohrid, article 13 of the Rulebook on the conditions, criteria and rules for enrollment and study at the first cycle of studies at the University of Information Science and Technology “St. Paul the Apostle” Ohrid, Decision of the Rector’s Board of the University of Information Science and Technology “St. Paul the Apostle” Ohrid No. 02-259/5 of 23.3.2022, Decree on the right of persons with disabilities and other persons to be exempted from tuition for study, no. 41-999/1 of 08.03.2022, the Decision of the Government of RNM on the number of students for enrollment in the first year of state higher education institutions in the academic year 2022/2023, no. 14-5076/1 of 17.06.2022 (“Official Gazette of RNM” No. 141 of 21.06.2022) and Decision of the Government of RNM on additional quotas for enrolling students belonging to communities that are not the majority in RNM in the first year – first cycle of studies at state higher education institutions in the academic year 2022/2023, no. 41-4898/1 dated 14.06.2022 (“Official Gazette of RNM” no. 139/2022), the University of Information Science and Technology “St. Paul the Apostle” Ohrid, St. Partizanska bb, House of ARM, Ohrid announces

OPEN CALL
for enrolment at the first cycle of study programs
at the University of Information Science and Technology
“St. Paul the Apostle” Ohrid in the academic year 2022/2023

I. Number of students

The following number of students will be enrolled in the study programs of the first cycle of studies at the University of Information Science and Technology “St.Paul the Apostle” Ohrid, for which a university diploma is obtained, in the first year of the academic year 2022/2023:

Faculty/ Study program	Full time in state quota (200 Euro)	Full time with co-financing (400 Euro)	Part-time students (400 Euro)	Total Number of vacancies per study program	Total number of vacancies
Computer Science and Engineering	15	8	8	31	80
Three year studies (180 ECTS)					
Computer Science and Engineering	25	12	12	49	
Four year studies (240 ECTS)					
Faculty of Communication Networks and Security					
Communication Networks and Security	15	8	8	31	80
Three year studies (180 ECTS)					
Communication Networks and Security	25	12	12	49	
Four year studies (240 ECTS)					
Faculty of Applied It, Machine Intelligence and Robotics					
Machine Intelligence and Robotics	10	8	8	26	120

Three year studies (180 ECTS)					
Machine Intelligence and Robotics	20	12	12	44	
Four year studies (240 ECTS)					
Applied Information – Communication Technologies (e-government, e-business, e-culture)	30	10	10	50	
Three year studies (180 ECTS)					
Faculty of Information Systems, Visualization, Multimedia, and Animation					
Information Systems, Visualization, Multimedia, and Animation	15	8	8	31	80
Three year studies (180 ECTS)					
Information Systems, Visualization, Multimedia, and Animation	25	12	12	49	
Four year studies (240 ECTS)					
Faculty of Information and Communication Sciences					
Information and Communication systems for business and management	40	20	20	80	80
Four year studies (240 ECTS)					
University of Information Science and Technology “St. Paul the Apostle” Ohrid	220	110	110	440	440

- The study programs at the University of Information Science and Technology “St. Paul the Apostle” Ohrid (hereinafter: the University “St. Paul the Apostle” Ohrid) are entirely conducted in English.
- "St. Paul the Apostle" Ohrid University will not test the proficiency of English language. Proficiency of English is proven by submitting a certificate of English language proficiency at the time of application.
- The University will grant a scholarship, i.e. exemption from paying tuition fees to students enrolled in the first cycle of studies for the first year in the academic year 2022/2023 of the study programs at the units within the University of Information Science and Technology “St. Paul the Apostle” Ohrid for students who
 - During their secondary education, have received first, second, or third prize or certificate at a state competition in the field of natural-mathematical, technological and engineering sciences,
 - During secondary education, have received first, second, or third prize or certificate at international Olympiads/international competitions in the field of natural-mathematical, technological and engineering sciences.

Interested candidates who have received such awards must submit them during the electronic application, as well as during the submission of the original enrollment documents, as stated in Point IX of this open call.

II. Conditions and criteria for enrollment

1. The right to enroll in the first cycle of studies at the faculties have
 - Candidates who passed the state matriculation in the academic year 2020/2021
 - Candidates who have passed the state or international matriculation exam
 - Candidates with a completed four-year secondary education in the previous academic years (before the academic year 2007/2008 and in the academic year 2019/2020) who did not take the state matriculation exam.
 - Candidates who have fully or partially completed a four-year secondary education abroad.

When applying for enrollment in the study programs at the University "St. Paul the Apostle" Ohrid, in the application forms, candidates can indicate their three potential choices of study programs from different units that are within the framework of the University

Example: - Faculty A, study program A, state quota
- Faculty A, study program A, co-financing
- Faculty B, study program B, state quota

2. Candidates are enrolled as full-time students financed by the state with participation in study costs and full-time students with co-financing of studies.

In the first cycle of studies at the faculties, part-time students can also be enrolled with co-financing of the study costs.

Candidates who have completed higher education or higher school at related faculties can also enroll in the first cycle of studies at the faculties. These candidates are enrolled outside the quota, up to 10% of the total number of full-time students at the respective faculty determined in the open call.

Candidates from the previous paragraph are enrolled based on their grades from the previous education.

Candidates from this point are enrolled with co-financing of studies as well as candidates from item V of this open call.

3. If the candidates are not accepted into the state or co-financing quota of the study program for which they applied, they can enroll in another study program in which there are free places of their choice within the same higher education unit during the same enrollment period.
4. Candidates will be selected **on the basis of their secondary education grades**

The evaluation of the candidates' achievement is expressed in points.

4.1 For candidates who completed four-year secondary education and passed the state matriculation in the academic year 2020/2021 and the academic year 2021/2022

Scoring of subjects is done in accordance with Annex I.

The general success in all subjects of secondary education accounts for 60%, and the success achieved at the state matriculation exam accounts for 40% of the total number of points, which can amount to a maximum of 100 points.

Scoring of secondary school success is done by adding up all the grades entered in the certificates from all years, dividing the total by the number of grades and multiplying the average grade thus obtained by 12. On this basis, a maximum of 60 points can be obtained.

The scoring of the success achieved at the state matriculation is carried out in the following way: external subjects, depending on the obtained grade, will be scored with a maximum of 12 points each, internal subjects, depending on the obtained grade, with a maximum of 6 points each, and the project assignment, depending on the obtained score, with a maximum of 4 points. The total result from the state matriculation can bring a maximum of 40 points (24 points from the two external subjects, 12 points from the two internal subjects and 4 points from the project assignment).

Scoring of external subjects is done by adding the grades from the external subjects with the value of the percentile rank divided by 20. The sum thus obtained is multiplied by a coefficient of 1.2 for the appropriate subjects or by a coefficient of 0.9 for the inappropriate subjects. The product is then adjusted by the candidate's percentile rank for each subject individually. The points obtained from the two external subjects are added together and on this basis a maximum of 24 points can be obtained. Only the external subjects that are on the List of external subjects, stated in Annex I of this open call are considered suitable subjects.

Scoring of internal subjects is done by multiplying the grade the student received for taking the internal subject by a coefficient of 1.2 (for a suitable internal subject), whereby a maximum of 6 points can be gained or by a coefficient of 0.8 (for an inappropriate internal subject), where the candidate can obtain a maximum of 4 points. The points obtained from the two internal subjects are added together and on this basis a maximum of 12 points can be obtained. Only the internal subjects that are on the List of internal subjects, stated in Annex I of this open call, are considered suitable subjects. If the student

has taken several internal subjects, then points are calculated for the internal subject that is on the list and for which the student received the highest grade. The grade received by the student for the project task is multiplied by a coefficient of 0.8 and a maximum of 4 points can be obtained for it.

For project assignment – The grade received by the student for the project task is multiplied by a coefficient of 0.8 and a maximum of 4 points can be obtained on this basis.

4.2. For candidates who have completed four-year secondary education and passed the state matura in the academic year 2013/2014, 2014/2015, 2015/2016, 2016/2017, 2017/2018, 2018/2019:

Scoring of subjects is done in accordance with Annex II.

The general achievement in all subjects in secondary education accounts for 60%, and the grades obtained at the state matriculation exam accounts for 40% of the total number of points, which can amount to a maximum of 100 points.

Scoring of secondary school success is done by adding up all the grades entered in the certificates from all years, dividing the total by the number of grades and multiplying the average grade thus obtained by 12. On this basis, a maximum of 60 points can be obtained

The scoring of the success achieved at the state matriculation is done in the following way: the external subjects depending on the obtained grade will be scored with a maximum of 10 points, the internal subject depending on the obtained grade will be scored with a maximum of 6 points, and the project task depending on the obtained grade with a maximum of 4 points. The total success of the state matriculation exam can bring a maximum of 40 points (30 points from the three external subjects, 6 points from the internal subject and 4 points from the project assignment).

Scoring of external subjects is performed only on those external subjects that are on the List of external subjects, stated in Annex I to this open call. The calculation of the points from the passed external subjects is done by adding the grades from the external subjects with the value of the percentile rank divided by 20. The points obtained from the three external subjects are added together and on this basis a maximum of 30 points can be obtained.

Scoring of the internal subject is done so that the grade the student received for passing the internal subject is multiplied by a coefficient of 1.2, whereby a maximum of 6 points can be obtained. The internal subject is scored only if it is on the List of internal subjects, stated in Annex I to this open call. If the student has taken several internal subjects, then points are calculated for the internal subject that is on the list and for which the student received the highest grade

The grade received by the student for the project assignment is multiplied by a coefficient of 0.8 and a maximum of 4 points can be obtained for it

4.2. For candidates who took the state matriculation exam as of the 2012/2013 academic year, the scoring of the success achieved during the state matriculation exam carries a maximum of 40 points and is done as follows:

Scoring of subjects is done in accordance with Annex III.

The general achievement in all subjects in secondary education accounts for 60%, and the grades obtained at the state matriculation exam accounts for 40% of the total number of points, which can amount to a maximum of 100 points

Scoring of secondary school success is done by adding up all the grades entered in the certificates from all years, dividing the total by the number of grades and multiplying the average grade thus obtained by 12. On this basis, a maximum of 60 points can be obtained

The scoring of the success achieved at the state matriculation is done in the following way: external subjects, depending on the obtained grade, will be scored with a maximum of 10 points each, internal subjects, depending on the obtained grade with a maximum of 8 points, and the project assignment depending on the achieved grade with a maximum of 4 points. The total success of the state matriculation can bring a maximum of 40 points (20 points from the two external subjects, 16 points from the two internal subjects and 4 points from the project assignment).

Бодирањето на екстерните предмети се врши само на оние екстерни предмети што се наоѓаат на Листата на екстерни предмети, објавена во Прилог II кон Конкурсот. Пресметувањето на поените од положените екстерни предмети се врши така што оценките од екстерните предмети се собираат со вредноста на перцентилниот ранг поделен со 20. Добиените поени од двата екстерни предмети се собираат и по оваа основа може да се добијат најмногу 20 поени.

Scoring of external subjects is performed only on those external subjects that are on the List of external subjects, stated in Annex II to this open call. The calculation of the points from the external subjects is done by adding the grades from the external subjects with the value of the percentile rank divided by 20. The points obtained from the two external courses are added and on this basis a maximum of 20 points can be obtained

Бодирањето на интерните предмети се врши така што оценките што ученикот ги добил за полагање на интерни предмети се множат со коефициент 1,6 и за секој интерен предмет може да се освојат најмногу 8 поени. Добиените поени за положените интерни предмети се собираат. Интерните предмети се бодираат само доколку се на Листата на интерни предмети, објавена во Прилог II кон Конкурсот. Доколку ученикот има полагаано повеќе интерни предмети, тогаш се земаат двата предмети кои се наоѓаат на листата и за коишто ученикот добил највисоки оценки.

Scoring of internal subjects is done so that the grades the student received for taking internal subjects are multiplied by a coefficient of 1.6 and for each internal subject a maximum of 8 points can be earned. The points obtained for the passed internal subjects are added up. Internal subjects are scored only if they are on the List of internal subjects, stated in Annex II to this open call. If the student has taken several internal subjects, then the two subjects that are on the list and for which the student received the highest marks are taken into consideration.

The grade received by the student for the project assignment is multiplied by a coefficient of 0.8 and a maximum of 4 points can be obtained for it.

4.3. For candidates who have passed the international matriculation exam and candidates from private secondary schools in RNM, the general success in all subjects in secondary education accounts for 60%, and the success achieved at the international matriculation exam accounts for 40% of the total number of points, which can amount to a maximum of 100 points

The scoring of the secondary education success of candidates who have passed the international matriculation is done by adding up all the grades entered in the certificates from all years, dividing the total obtained by the number of grades and multiplying the average grade obtained in this way by a coefficient, so that the product is a maximum of 60 points.

The scoring of the success achieved at the international matriculation is done in the following way: each grade of the six external subjects that are taken at the international matriculation is multiplied by a coefficient of 1.2. The products thus obtained are collected. A maximum of 36 points can be obtained on this basis. The grade obtained on the matriculation essay is multiplied by a coefficient of 0.8. A maximum of 4 points can be obtained on this basis. The total success of the international matriculation can bring a maximum of 40 points.

4.4. For candidates who completed a four-year secondary education before the academic year 2007/2008 and in the academic year 2019/2020) and did not take the state matriculation exam, the basic requirement and criterion for enrollment is the general average grade and the grade in 4 subjects: mother tongue and foreign language and 2 subjects determined by the units as essential for studying at that higher education unit (Table 2). In the total number of points, the average result from secondary education contributes 60 points, and the average result from 2 subjects important for studying at the higher education unit and the average result from the native and foreign language subjects contributes 40 points.

The GPA from secondary education is evaluated by adding up all the grades that have been entered in the certificates from all years, the sum obtained is divided by the number of grades and the GPA thus obtained is multiplied by 12. On this basis, a maximum of 60 points can be obtained. The evaluation of success in the four subjects (two subjects essential for studying at a higher education institution and the subjects mother tongue and foreign language) is carried out as follows:

- an average grade is calculated for each of the four subjects and the obtained average grades for each subject are separately multiplied by 2. These products are added, and on this basis, a maximum of 10 points can be obtained for each subject, i.e. a maximum of 40 points in total.

The two subjects important for the study are determined beforehand by each higher education unit and published on the notice board.

4.5. The units of the University "St. Paul the Apostle" Ohrid, will not charge participation for:

- persons who had the status of orphans until the age of 18, at most until the age of 26, if they are unemployed (proved with a certificate from an authorized center for social work);
- persons with disabilities, in accordance with the decree adopted by the Government (proved by the finding and opinion of the Service for Functional Assessment at JZU Zdravstven dom Skopje and by the Decision of the Center for Social Work on the type and degree of disability);
- parent of a child up to 6 years of age, if unemployed (proved by a birth certificate for the child and a certificate of registered unemployed person)
- military invalids (proved by a decision from the Ministry of Labor and Social Policy – Directorate for Issues of Combatants and Military Invalids)
- persons raised in homes for abandoned children if they are unemployed
- other persons determined by the decree of the Government.

These candidates are enrolled outside the quota, up to 10% of the total number of full-time students at the respective faculty determined in this call.

The funds for the tuition fee of these persons will be covered by the Budget of the Republic of North Macedonia.

III. Selection of candidates

1. For the implementation of the Enrollment call, the teaching- scientific councils form a Competition Commission for each faculty separately.
2. To monitor the implementation of the provisions of this open call, the Rector's board forms a University Competition Commission. The university competition committee monitors the implementation of the Faculties application and enrollment procedures, ensures consistent compliance with the provisions of the open call, provides instructions and opinions during its implementation.
3. The ranking of the candidates is carried out by the competition commissions of the individual faculties.
4. The competition commission publishes a preliminary ranking list with points from secondary education (average GPA) on the notice board of the University.
5. After the publication of the preliminary ranking list of candidates for enrollment by the competition committee, candidates have the right to object within 24 hours. Otherwise, they lose the right to object in the further procedure regarding the published results. The objection refers only to technical omissions - errors made during the calculation of points and is directed to the University Competition Commission. The decision of the University Competition Commission after the objection is final. Decisions after objections are published on the notice board.

After the expiration of the deadlines for submitting objections and for their resolution, the University Competition Commission adopts and publishes a decision for the admission of students (final ranking list) based on enrolled students.

The decision on admission of students (the final ranking list) is simultaneously submitted to the Rectorate of the University.

6. Faculties in which there will be unfilled places after the end of the first enrollment period, may enroll students in the second and third enrollment periods.

IV. Enrollment of students in state quota

1. Students in the state quota are enrolled by paying a fee in the amount of 200 euros per year in Denar equivalents, according to the average exchange rate of the NBRM.

The fee for studying from the previous paragraph, for each study program separately, is an integral part of this call. The fee is paid in two equal installments.

Students pay the fee from paragraph 1 of this item during the entire course of study.

2. If in the first registration period, when ranking applying candidates at the end of the list there are more candidates with the same number of points (maximum five candidates), all such candidates are enrolled. If, on the other hand, the number of such candidates is greater than 5, then these candidates are ranked according to additional criteria: the appropriateness of the completed project assignment when taking the state matriculation exam, prizes won at national and international competitions, membership of sports teams of the Republic of Macedonia, awarded certificates for proficiency of foreign languages at a higher level, etc.
3. Members of the security forces and other categories of persons determined by the Law on the special rights of members of the security forces of the Republic of Macedonia and their family members, as well as persons determined by the provision of Article 23 of the same law ("Official Gazette of the Republic of Macedonia" no. 2/02, 17/03, 30/04, 66/07 and 53/21), as well as with the Law on the special rights of participants in peace operations and collective defense operations outside the territory of the Republic of Macedonia and of the members of their families ("Official Gazette" No. 67/09), in the academic year 2022/2023, will be enrolled outside the state quota without paying study costs, under the enrollment conditions determined in this call, and their number can amount to a maximum of 10% of the total number of students in a study program.

Candidates exercise the right from the previous paragraph when applying by submitting documents from the Ministry of Defense or the Ministry of Internal Affairs. Late submission of documents for candidates enrolling in the first year is not taken into account.

V. Enrollment of students with co-financing of studies/ tuition fees

1. Candidates who meet the conditions for enrollment are also enrolled as full-time students at the faculties, and due to limited quotas, they cannot enroll in the category of students financed by the state. Enrollment in this category of students is carried out with a previously submitted statement by the candidates that they agree to co-finance the studies during the entire duration of studies.

2. Students who enroll in this category pay the amount determined in item I of this open call in Denar equivalent according to the average exchange rate of NBRM on the day of payment in at least two equal installments.

Students pay the tuition fees from the previous paragraph of this point during the entire duration of studies.

3. The faculty publishes a ranking list of candidates who meet the conditions for enrollment in this category.

The list of accepted candidates in this category is determined by the competition commission based on the ranking list and submitted declarations of consent for enrollment in this category.

Students with co-financing upon enrollment sign an agreement with the university on mutual rights and obligations in the implementation of the teaching-educational process.

VI. Enrollment of part-time students

1. Candidates who meet the conditions for enrollment and are employed, as well as candidates who, for justified reasons, are unable to enroll as full-time students, can be enrolled as part-time students in the study programs stated in this open call.

For justified reasons from the previous paragraph the following are considered:

- a disabled person who is unable to attend classes
- a severe long-term illness, which makes it impossible to regularly attend classes for longer than one semester;
- parent of a child while on maternity leave.

2. Part-time students are enrolled according to the same conditions and criteria as full-time students, and are ranked on a separate ranking list.

Students who enroll in this category pay the amount determined in item I of this open call in Denar equivalent according to the average exchange rate of the National Bank of the Republic of North Macedonia on the day of payment, in at least two equal installments.

The tuition fee from the previous paragraph of this item is paid by the students during the entire duration of studies.

When applying for enrollment as part-time students, candidates submit a notarized M1/M2 form or a medical certificate for the reasons listed in point 1 paragraph 2. (issued by an appropriate health institution), proof that he/she is the parent of a child for whom the right to maternity leave still lasts.

VII. Candidates with completed secondary education abroad

a) Foreign citizens

1. Foreign citizens are enrolled outside the quotas determined in this open call.
2. The selection of foreign nationals who apply to study at the University is carried out on the basis of the suitability of previously completed secondary education and the achieved success in secondary education.
3. When applying, the candidates state at which faculty or study program they want to study, whether they are scholarship recipients of their government or they bear the costs of their studies independently. With the application, submit a verified certificate of completed secondary education or a copy of the certificate issued by the Ministry of Education and Science for starting the verification procedure, a certified translation of birth certificate, a copy of passport, a health certificate issued by an appropriate health authority station, as well as a confirmation of an HIV test, a hepatitis C test and a certificate of English language proficiency.
4. Tuition for foreign citizens in the academic year 2022/2023 is 600 euros per semester, i.e. 1,200 euros per year, in Denar equivalent according to the average exchange rate of the NBRM on the day of payment, unless otherwise arranged by an agreement on inter-university cooperation.

b) Expatriates and citizens of the Republic of North Macedonia with completed secondary education and with partially completed secondary education abroad

1. Candidates whose parents are our expatriates and candidates who are citizens of the Republic of Macedonia who have completed their entire secondary education or part of their secondary education abroad are enrolled under the same conditions and criteria as candidates with completed secondary education in the Republic of Macedonia, with the fact that, in addition to other documents they also submit notarized certificates for the part of secondary education completed abroad.

The selection of candidates from point 1 at the University will be made on the basis of success in secondary education, on the basis of certified certificates and equivalence of grades.

VIII. Additional quotas sated by the Government of the Republic of North Macedonia

1. Pursuant to the Decision on additional quotas for enrollment of students belonging to non-majority communities in RNM in the first year of the first cycle at public higher education institutions, the University "Ss.Cyril and Methodius" Skopje, University "St. Kliment Ohridski" - Bitola, University of Tetovo, University "Goce Delchev" Shtip, University of Information Science and Technology "St. Paul the Apostle" Ohrid and "Mother Teresa" University - Skopje in the academic year 2022/2023, no. 41-4898/1 of 14.06.2022 ("Official Gazette of RNM" no. 139/2022), for ensuring fair and adequate representation of students belonging to non-majority communities in the Republic of North Macedonia, in the academic year 2022/2023, will additionally enroll students belonging to these communities, whose number is not higher than 10% of the total number of students who enroll in the first year - first cycle of studies at the faculty level. At the same time, within this percentage, members of all communities should be adequately represented up to the percentage with which the respective community is represented in the total population of the Republic of North Macedonia.

At the University of Information Science and Technology "St. Paul the Apostle" Ohrid, in the study programs that are represented at the State University in Tetovo and at "Mother Teresa" University in Skopje, members of the Albanian community can only enroll in regular quotas.

The percentage of students belonging to these communities, together in the state and additional quota, should be up to the percentage of representation of the respective community in the total population of RNM.

IX. Deadlines for application, registration and ranking according to the achieved results from secondary education and enrollment

	First round	Second round	Third round
Application of candidates	29, 30.08.2022 and 31.08.2022	19 and 20.09.2022	28.09.2022
Announcement of results from secondary education (preliminary ranking list)	05.09.2022	22.09.2022	29.09.2022
Announcement of decision for enrollment of candidates (final ranking list)	07.09.2022	23.09.2022	3.10.2022
Enrollment of students	12 and 13.09.2022	26.09.2022	4.10.2022

Забелешка:

After the realization of the first enrollment round, for the unfilled places at the faculties, i.e. the study programs, the University will announce an additional call for enrollment in the second and third enrollment rounds in the academic year 2022/2023. **The number of free places for enrollment in the following enrollment periods in the academic year 2022/2023 will be published on the University's website.**

The application is carried out electronically by the interested candidates, from the day of the announcement of the call, until August 24, 2022, by sending the application and documentation by e-mail to the following e-mail address: upisi@uist.edu.mk

In the subject of the e-mail, candidates state "Application for enrollment in the first cycle of studies of the candidate (name and surname)"

Candidates who, due to a technical or other type of problem, cannot send the application electronically, can contact the Department for Student Affairs and ECTS at the University, at the following e-mail address: elena.naumova@uist.edu.mk / jasmina.andonoska@uist.edu.mk or phone number 046/511-000/local 112.

In addition to the application form, the following scanned documents for application and enrollment should be attached (in the Attach File)

1. Enrollment application (a form that will be available on the University's website www.uist.edu.mk, and which interested candidates have to download, fill out and submit in scanned form);
2. Original certificates of all classes;
3. Document for passed state, international or school matriculation; (Original certificate of completed secondary education)
5. Birth certificate;
5. Proof of RNM citizenship (certificate or decision);
7. Certificate of proficiency of English language;
8. Confirmation of payment:
- 500 denars to the University's account for enrollment application according to the UINT price list, and payment for an administrative fee of 50.00 denars.

Candidates applying for enrollment as part-time students, submit, in addition to the above, the documents listed in item VI point 3.

- **In addition to applying electronically, candidates MUST submit the original documents according to the application deadlines given in the table in point IX.**

Integral parts of the open call are:

Annex I table 1: List of internal and external subjects

- For candidates who passed the state matriculation in the academic year 2020/2021 and 2021/2022

Annex II table 2: List of internal and external subjects

- For candidates who took the state matriculation exam in the 2012/2013 school year and the candidates who took the state matriculation in the 2018/2019 school year; 2017/2018, 2016/2017, 2015/2016, 2014/2015 and academic year 2013/2014

Annex II table 2: List of external and internal subjects

- **For candidates who took the state matura as of the academic year 2012/2013**

Annex III Table 3: List of external and internal subjects

Subjects that are scored during the evaluation of success in secondary education for candidates who completed secondary education in the academic year 2019/2020 or before the academic year 2007/2008 and did not take the state matriculation

The open call is published on the website of
 The University of Information Science and Technology
 “St. Paul the Apostle”, Ohrid
www.uist.edu.mk

Annex I Table 1 : List of internal and external subjects

- For candidates who passed the state matriculation in the academic year 2020/2021 and 2021/2022

University of Information Science and Technology “St. Paul the Apostle” Ohrid		
Faculty / Study program	External subjects	Internal subjects

<p>FACULTY OF COMPUTER SCIENCE AND ENGINEERING</p> <p>FACULTY OF COMMUNICATION NETWORKS AND SECURITY</p> <p>FACULTY OF APPLIED IT, MACHINE INTELLIGENCE AND ROBOTICS</p> <p>FACULTY OF INFORMATION SYSTEMS, VISUALIZATION, MULTIMEDIA AND ANIMATION</p> <p>FACULTY OF INFORMATION AND COMMUNICATION SCIENCES</p>	<p>-Mathematics -English language</p>	<p>for high school:</p> <ul style="list-style-type: none"> - physics, informatics or a foreign language (at least one, possible two subjects) - one subject of the candidate's choice (one of the aforementioned subjects or different subject) <p>for secondary vocational education:</p> <ul style="list-style-type: none"> - physics, informatics or a foreign language (at least one, possible two subjects) - one professional subject according to the educational profile, at the choice of the candidate (one of the above-mentioned subjects or a completely different subject)
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Annex II Table 2:

List of external and internal subjects from the state matriculation needed for application for enrollment at study programs at the University

University of Information Science and Technology "St. Paul the Apostle" Ohrid		
Faculty	External elective subjects	Internal subjects

	For candidates who took the state matriculation in the academic year 2018/2019, 2017/2018, 2016/2017, 2015/2016, 2014/2015 и 2013/2014 (3 subjects)	For candidates who took the state matriculation in the academic year 2012/2013 (2 subjects)	For candidates who took the state matriculation in the academic year 2018/2019, 2017/2018, 2016/2017, 2015/2016, 2014/2015 и 2013/2014 (1 subject)	For candidates who took the state matriculation in the academic year 2012/2013 (2 subjects)
<p>FACULTY OF COMPUTER SCIENCE AND ENGINEERING</p> <p>FACULTY OF COMMUNICATION NETWORKS AND SECURITY</p> <p>FACULTY OF APPLIED IT, MACHINE INTELLIGENCE AND ROBOTICS</p> <p>FACULTY OF INFORMATION SYSTEMS, VISUALIZATION, MULTIMEDIA AND ANIMATION</p> <p>FACULTY OF INFORMATION AND COMMUNICATION SCIENCES</p>	<p>One of the subjects mathematics or English language, the second and third external subjects of the candidate's choice</p>	<p>One of the subjects is mathematics or English language, the other is an external subject of the candidate's choice</p>	<p>No restrictions</p>	<p>For Gymnasium:</p> <ul style="list-style-type: none"> • Physics, informatics or English language (at least one, potential two subjects) • One subject of the candidate's choice (one of the above-mentioned subjects or another completely different subject) <p>For secondary vocational education:</p> <ul style="list-style-type: none"> • Physics, informatics or English language (at least one, potential two subjects) • One professional subject according to the educational profile of the candidate's choice (one of the above-mentioned subjects or another completely different subject)

Annex III Table 3: Subjects that are scored during the evaluation of success in secondary education for candidates who completed secondary education in the academic year 2019/2020 or before the academic year 2007/2008 and did not take the state matriculation

University of Information Science and Technology “St. Paul the Apostle” Ohrid		
FACULTY	First subject	Second subject
FACULTY OF COMPUTER SCIENCE AND ENGINEERING FACULTY OF COMMUNICATION NETWORKS AND SECURITY FACULTY OF APPLIED IT, MACHINE INTELLIGENCE AND ROBOTICS FACULTY OF INFORMATION SYSTEMS, VISUALIZATION, MULTIMEDIA AND ANIMATION FACULTY OF INFORMATION AND COMMUNICATION SCIENCES	Mathematics	Informatics, English, Physics (at the choice of the candidates)