РЕПУБЛИКА МАКЕДОНИЈА
УНИВЕРЗИТЕТ ЗА ИНФОРМАТИЧКИ НАУКИ
И ТЕХНОЛОГИИ
"СВЕТИ АПОСТОЛ ПАВЕЛ" ОХРИД
Бр. 09-6261/1
4.10 2022 год.
ОХРИД

Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1
Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme [1]

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2022/2023]	

[1] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

End of validity	[2028/2029]	

* *One of the two options should be selected.*

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[2] (email, phone)	Websites (General/Faculties/ Course catalogue)
The Bronisław Markiewicz State University of Technology and Economics in Jarosław (PWSTE in Jarosław) Poland	**PL JAROSLA02**	**Rector PWSTE** **Prof. ucz dr hab. Krzysztof Rejman** Czarnieckiego 16 Street 37-500 Jarosław, POLAND **Head of International Relations Office, Erasmus+ Institutional Coordinator:** Magdalena Bojarska, M.Sc. E-mail: magdalena.bojarska@pwste.edu.pl Phone: +48 16 624 46 32 Mobile: +48 660 508 412	https://international.pwste.edu.pl/en/news
University of Information Science and Technology "Saint Paul the Apostle" Ohrid Univerzitet za Informaticki Nauki i Tehnologii "Sveti Apostol Pavle" Ohrid Partizanska bb Ohrid, Republic of Macedonia	**MK OHRID01**	**Erasmus+ contact person:** **Olgica Apostolova** Olgica.apostolova@uist.edu.mk +389 76 464 160	http://uist.edu.mk/erasmus/incoming-students/

[2] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers[3] per academic year (Students Mobility)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	*Subject area code (optional)** [ISCED]	*Subject area name (optional)**	*Field of education – Clarification (optional)*	*Study cycle [short cycle, 1st, 2nd or 3rd] (optional)**	Number of student mobility periods			
						Student Mobility for Studies *[total number of students]*	Student mobility for Studies *[total number of months]*	*Student Mobility for Traineeships (optional) ** *[total number of students]*	*Student Mobility for Traineeships (optional) ** *[total number of months]*
PL **JAROSLA02**	MK OHRID01	061	Information and Communication Technologies – ICT		1st/2nd/	5 students	25 months	1 student	2 months
		041	Business and administration						
MK OHRID01	**PL JAROSLA02**	061	Information and Communication Technologies – ICT		1st/2nd/	5 students	25 months	1 student	2 months
		041	Business and administration						

☒ Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

[3] Mobility numbers can be given per sending/receiving institutions and per education field (optional*: https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf)

B. Mobility numbers[4] per academic year (Staff Mobility)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	*Subject area code (optional)** [ISCED]	*Subject area name (optional)**	Number of staff mobility periods			
				Staff Mobility for Teaching *[total number of staff]*	Staff Mobility for Teaching *[total number of days]*	*Staff Mobility for Training (optional)** *[total number of staff]*	*Staff Mobility for Training (optional)** *[total number of days]*
PL JAROSLA02	MK OHRID01	061 041	ICT Business and administration	2 staff	10 days	2 staff	10 days
MK OHRID01	**PL JAROSLA02**	061 041	ICT Business and administration	2 staff	10 days	2 staff	10 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	*Optional: Subject area*	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[5]	
				Student Mobility for Studies *[Minimum recommended level: B1]*	Staff Mobility for Teaching *[Minimum recommended level: B2]*
PL JAROSLA02	All mentioned	English		B1	B2
MK OHRID01	All mentioned	English		B1	B2

[4] Mobility numbers can be given per sending/receiving institutions and per education field (optional*: https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf)

[5] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
PL JAROSLA02	15th June	15th December
MK OHRID01	1st June	15th November

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
PL JAROSLA02	15th July	15th January
MK OHRID01	15st June	1st December

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
PL JAROSLA02	Magdalena.bojarska@pwste.edu.pl	https://international.pwste.edu.pl/en/news
MK OHRID01	olgica.apostolova@uist.edu.mk	http://uist.edu.mk/

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
PL JAROSLA02	/	/	/
MK OHRID01	/	/	/

The receiving institution will send its decision within **3 weeks, and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
PL JAROSLA02			**Head of International Relations Office, Erasmus+ Institutional Coordinator:** Magdalena Bojarska, M.Sc. E-mail: magdalena.bojarska@pwste.edu.pl Phone: +48 16 624 46 32 Mobile: +48 660 508 412	https://international.pwste.edu.pl/en/news
MK OHRID01			**Erasmus+ contact person: Olgica Apostolova** Olgica.apostolova@uist.edu.mk	http://uist.edu.mk/erasmus/incoming-students/

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL JAROSLA02	erasmus.pwste@pwste.edu.pl +48 16 624 40 92	Akademik VICTORIA +48 16 624 40 92 www.pwste.edu.pl international.pwste@pwste.edu.pl

MK OHRID01	**Erasmus+ contact person: Olgica Apostolova** Olgica.apostolova@uist.edu.mk	http://uist.edu.mk/erasmus/incoming-students/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL JAROSLA02	erasmus.pwste@pwste.edu.pl + 48 16 624 46 32	http://international.pwste.edu.pl
MK OHRID01	**Erasmus+ contact person: Olgica Apostolova** Olgica.apostolova@uist.edu.mk	http://uist.edu.mk/erasmus/incoming-students/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL JAROSLA02	erasmus.pwste@pwste.edu.pl + 48 16 624 46 32	http://ec.europa.eu/social/main.jsp?catId=559
MK OHRID01	**Erasmus+ contact person: Olgica Apostolova** Olgica.apostolova@uist.edu.mk	http://uist.edu.mk/erasmus/incoming-students/

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
PL JAROSLA02		**Head of International Relations Office, Erasmus+ Institutional Coordinator:** Magdalena Bojarska, M.Sc. E-mail: magdalena.bojarska@pwste.edu.pl Phone: +48 16 624 46 32 Mobile: +48 660 508 412	https://international.pwste.edu.pl/en/news
MK OHRID01		**Erasmus+ contact person:** **Olgica Apostolova** Olgica.apostolova@uist.edu.mk +389 76 464 160	http://uist.edu.mk/erasmus/incoming-students/

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Grading systems of the institutions

MK OHRID01: http://uist.edu.mk/Erasmus/IncomingStudents

PL JAROSLA02:

Local grades

A – Excellent (local 5,0)
B – Very Good (local 4,5)
C – Good (local 4,0)
D – Satisfactory (local 3,5)
E – Sufficient (local 3,0)
F – Fail (local 2,0)

ECTS system

Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[6]
PL JAROSLA02	**Prof. ucz. dr hab. Krzysztof Rejman** Rector PWSTE in Jarosław	28.09.2022	REKTOR prof. ucz. dr hab. Krzysztof Rejman
MK OHRID01	Prof. Ivan Bimbilovski, Rector	3.10.2022	

[6] Scanned signatures are accepted