РЕПУБЛИКА МАКЕДОНИЈА
УНИВЕРЗИТЕТ ЗА ИНФОРМАТИЧКИ НАУКИ
И ТЕХНОЛОГИИ
"СВЕТИ АПОСТОЛ ПАВЕЛ" ОХРИД
Бр. 09-6371
5.10 2022 год.
ОХРИД

Erasmus+ Programme
Bilateral Inter-Institutional Agreement

Key Action 1
Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme [1]

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions
Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Information in highlight are instructions and should be deleted before signing the agreement.

[1] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2021/2022]	[2021]
End of validity	[2028/2029]	[2027]

** One of the two options should be selected.*

A. Information about higher education institutions

Name of the institution (and department where relevant)	Erasmus code	Contact details (email, phone)	Website (e.g. of the course catalogue)
Niccolò Cusano University Represented by Dr. Stefano Ranucci, Vice-President Address: via don Carlo Gnocchi, 3 00166 Rome Italy	I ROMA31	Prof. Daniele Paragano Erasmus Istitutional Coordinator erasmus@unicusano.it Dr. Laura Pecetta Exchange Programmes Coordinator International Relations Office, Erasmus laura.pecetta@unicusano.it	www.unicusano.it
University of Information Science and Technology "Saint Paul the Apostle" Ohrid Univerzitet za Informaticki Nauki i Tehnologii "Sveti Apostol Pavle" Ohrid Partizanska bb Ohrid, Republic of Macedonia	MK OHRID01	Erasmus+ contact person: **Olgica Apostolova** Olgica.apostolova@uist.edu.mk	http://uist.edu.mk/erasmus/incoming-students/

B. Mobility numbers[2] per academic year

Student Mobility (SMS)

FROM	TO	*Subject area code*	*Subject area name*	*Study cycle*	Student Mobility for Studies	
					Students	Months
I ROMA31	MK OHRID01	04.0 06.0 10.0 14.4	Economics Engineering Law Psychology	1st, 2nd	2 students	6 months each

[2] Mobility numbers can be given per sending/receiving institutions and per education field (optional*: https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf)

MK OHRID01	I ROMA31	04.0 06.0 10.0 14.4	Economics Engineering Law Psychology	1st, 2nd	2 students	6 months each

Staff Mobility (STA & STT)

FROM	TO	*Subject area code*	*Subject area name*	Staff Mobility for Teaching & Staff Mobility for Training	
				Staff Mobility for Teaching	Staff Mobility for Training
I ROMA31	MK OHRID01	04.0 06.0 10.0 14.4	Economics Engineering Law Psychology	2 teachers x 5 days	2 staff x 10 days
MK OHRID01	I ROMA31	04.0 06.0 10.0 14.4	Economics Engineering Law Psychology	2 teachers x 5 days	2 staff x 10 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	*Optional: Subject area*	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[3]	
				Student Mobility for Studies *[Minimum recommended level: B1]*	Staff Mobility for Teaching *[Minimum recommended level: B2]*
I ROMA31		Italian	English	B1	B2*
MK OHRID01			English	B1	B2*

For more details on the language of instruction recommendations, see the course catalogue of each institution:
I ROME31: *No certificate required.

D. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I ROMA31	June 1st	December 1st

[3] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

MK OHRID01	June 1st	December 1st

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I ROMA31	June 1st	December 1st
MK OHRID01	June 1st	December 1st

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA31	Prof. Daniele Paragano Erasmus Istitutional Coordinator erasmus@unicusano.it Dr. Laura Pecetta Exchange Programmes Coordinator International Relations Office, Erasmus laura.pecetta@unicusano.it	www.unicusano.it
MK OHRID01	Erasmus+ contact person: Olgica Apostolova Olgica.apostolova@uist.edu.mk	http://uist.edu.mk/erasmus/incoming-students/

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
I ROMA31	Italian Language Course: Professor Ilary Langeli ilary.langeli@unicusano.it Professor Elena Virtù elena.virtu@unicusano.it		https://www.unicusano.it/en/
MK OHRID01	Erasmus+ contact person: Olgica Apostolova Olgica.apostolova@uist.edu.mk		http://uist.edu.mk/erasmus/incoming-students/

The receiving institution will send its decision within [x] weeks, and no later than 5 weeks.

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information

I ROMA31	- Reduced mobility - Hearing impairments - Visual impairments		Prof. Federico Girelli Rector's Delegate for Students with Disabilities federico.girelli@unicusano.it	https://www.unicusano.it/en/erasmus-ing/practical-information
MK OHRID01			**Erasmus+ contact person:** **Olgica Apostolova** Olgica.apostolova@uist.edu.mk	http://uist.edu.mk/erasmus/incoming-students/

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.
Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA31	residenza@unicusano.it	https://www.unicusano.it/en/facilities/the-residenza-unicusano
MK OHRID01	Olgica.apostolova@uist.edu.mk	http://uist.edu.mk/erasmus/incoming-students/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.
Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA31	International Relations Office: Dr. Laura Pecetta laura.pecetta@unicusano.it	https://www.unicusano.it/en/erasmus-ing/visa-information
MK OHRID01	Olgica.apostolova@uist.edu.mk	http://uist.edu.mk/erasmus/incoming-students/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.
The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA31	Dr. Laura Pecetta laura.pecetta@unicusano.it +39 393 9256510	Health Insurance is obliged. EU-inhabitants: European Health Insurance Card (=blue card) Non-EU: a copy of your application for health insurance.

		Website: https://www.unicusano.it/en/erasmus/practical-information
MK OHRID01	Olgica.apostolova@uist.edu.mk	http://uist.edu.mk/erasmus/incoming-students/

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
I ROMA31		**Erasmus Coordinator:** Prof. Daniele Paragano Email: daniele.paragano@unicusano.it **Head of International Relation Office:** Dr. Laura Pecetta Email: laura.pecetta@unicusano.it Dr. Ilary Langeli Email: ilary.langeli@unicusano.it	https://www.unicusano.it/en/
MK OHRID01		**Erasmus+ contact person:** **Olgica Apostolova** Olgica.apostolova@uist.edu.mk	http://uist.edu.mk/erasmus/incoming-students/

A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI.

Any other information regarding the terms of the agreement (optional)

Termination of the agreement

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[4]
I ROMA31	Dr. Stefano Ranucci Vice-President	30/09/22	UNICUSANO Il Vice Presidente del C.d.A. *(dott. Stefano Ranucci)*
MK OHRID01	Prof. Ivan Bimbilovski Rector	05/10/22	

[4] Scanned signatures are accepted